

**ASSISTANCE TO VOLUNTARY ORGANISATIONS****ASSESSMENT FORM for Education and Leisure Development Grants****1 Details**

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes

<b>Applicant:</b>	Dunoon and Cowal Youth Project	<b>Scheme:</b>	<b>Education Development</b>
<b>Project Title:</b>	Running Costs	a) Total cost of project	£25,722
		b) How much is funded from group resources?	£6,222
		c) How much is coming from other agencies	£7,500
		d) Grant requested from A & B Council?	£12,500
		<b>Grant Recommended:</b>	£12,500
<b>Reason for grant</b>	To provide a youth facility and a range of youth work activities.	<b>Grant awarded last year (2006/07)</b>	£12,500

**2 Financial Check – Have you checked the Organisation is:**

a)	Fully constituted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
b)	Has submitted a bank statement	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
c)	Has submitted audited/signed accounts	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
d)	<u>Leisure and Education Development Grants:</u> If over £2000 has this grant been sent to finance?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
e)	<u>Social Welfare Grants:</u> Has the grant been registered with the Lochgilphead Office.	N/A			
f)	If relevant, has the grant passed the financial check?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
g)	Have you checked that the organisation is within 50% of the costs for Education or Leisure Development grants?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
h)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

**3 General Criteria**

<b>Do you concur with the organisation in their assessment of need? Please supply a very brief summary:</b>					
Dunoon and Cowal Youth Project run a dedicated youth centre which is well used and recognised as an important point of contact with young people by social work, FUSIONS, Police, health and other agencies. The grant is required to meet the annual running costs.					
<b>Is the activity non-political?</b>		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
<b>Is the project consistent with Council priorities?</b>		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
<b>Does the project have open membership?</b>		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
<b>Have sponsorship agreements been checked?</b>		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>How many people overall will benefit from this grant?</b>		500+			
<b>Is the organization well established?</b>		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
<b>Have you identified any training needs for the organisations committee or volunteers?</b>		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Does the organisation have volunteer training in place?</b>		N/A			
<b>Have you confidence in their ability to deliver a service?</b>		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

#### 4 Policy and Procedures

If the organisation works with a child/children under 18 or a vulnerable adult/s do they meet the following criteria?

a) Clear recruitment policies	Yes	X	No	<input type="checkbox"/>
b) Ongoing training and support for volunteers	Yes	X	No	<input type="checkbox"/>
c) A code of conduct for staff and volunteers	Yes	X	No	<input type="checkbox"/>
d) A Code of Good Practice	Yes	X	No	<input type="checkbox"/>
e) An Equal Opportunities Policy	Yes	X	No	<input type="checkbox"/>
f) A Policy for Managing Confidential Information	Yes	X	No	<input type="checkbox"/>
g) Grievance Procedure for staff and volunteers	Yes	X	No	<input type="checkbox"/>
h) A Disciplinary Procedure for staff and volunteers	Yes	X	No	<input type="checkbox"/>

#### **Additional Information**

A well-established and respected voluntary youth organisation that caters for a large number of young people from Dunoon and Cowal. They manage the use of Dunoon Youth Centre to provide a range of social, recreational and educational activities for young people. The project has demonstrated an ability to work with key target groups in partnership with many other youth work service providers i.e. Community Learning and Development, Fusions, Health, Social Work, and New Deal etc.

#### **Specific Criteria**

Dunoon and Cowal Youth Project meet the required criteria for consideration under the Community Learning heading. They play a significant role in tackling social inclusion issues with young people and offer a range of structured and informal educational activities. They are a major youth work service provider in Cowal and their objectives are consistent with the Council's priorities. DCYP was positively commented on during the recent HMle Inspection.

Signed:         Martin Turnbull        

**Assessment Officer**

Date:         11<sup>th</sup> April 2007